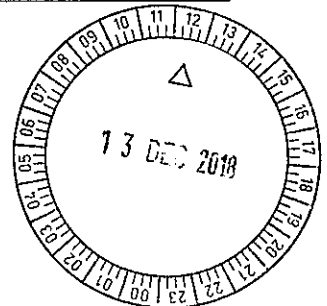


19/12/18



**Hon Bill Johnston MLA
Minister for Mines and Petroleum; Commerce and Industrial Relations;
Electoral Affairs; Asian Engagement**

Our Ref: 71-08846
Your Ref: A725908



Hon Alanna Clohesy MLC
Chair
Standing Committee on Estimates and Financial Operations
Parliament House
4 Harvest Terrace
WEST PERTH WA 6005

icefoc@parliament.wa.gov.au

Alanna
Dear Chair

**2017-18 ANNUAL REPORTS – ADDITIONAL QUESTIONS – DEPARTMENT OF
MINES, INDUSTRY REGULATION AND SAFETY**

I refer to your letter dated 22 November 2018 in relation to annual report additional questions.

The attachment details responses to the Committee's questions.

Yours sincerely

**Hon Bill Johnston MLA
Minister for Mines and Petroleum; Commerce and Industrial Relations;
Electoral Affairs; Asian Engagement.**

Att

13 DEC 2018

Estimates and Financial Operations Committee
2017-18 Annual Report hearings - Additional questions

Department of Mines, Industry Regulation and Safety

The Committee asked:

1. During the hearings, Committee Members asked a number of questions to agencies affected by machinery of government changes about the process to amalgamate the various financial, human resource and administrative systems that operate within the agency. These questions arose from recent commentary from the Auditor General, who noted: 'progress with amalgamating systems of various constituent entities is slow, with most departments continuing to operate on several financial, human resource and administrative systems. This is impacting the realisation of cost savings that can be achieved by rationalising systems.' (Office of the Auditor General, *Audit Results Report - Annual 2017-18 Financial Audits of State Government Entities*, Report 7, November 2018, p 23).
- (a) Which financial, human resource and administrative systems are currently being used by the Department?
 - (b) Is there a plan to rationalise the numbers of those systems currently being used by the Department –
 - (i) If yes to (b), can you provide that plan?
 - (ii) If no to (b), why is there no plan?
-

Answer

As part of the machinery of government and other reforms significant savings have been delivered by the Department as detailed in the 2017 and 2018 State Budgets. Savings have been mostly delivered using existing systems and processes and while maintaining service delivery standards and meeting operational need.

Financial Systems:

- (a) Two Oracle Financial Systems versions 12.1.3 and 12.2.4
- (b) Yes
 - (i) Yes
 - (ii) Not applicable

Human Resource Systems:

- (a) Human resource systems were combined in July 2017. Ascender system is being used.
- (b) Not applicable
 - (i) Not applicable
 - (ii) Not applicable

Administrative Systems:

Corporate Information Management

- (a) Objective Electronic Document Records Management System (EDRMS) and OurDocs/Records Manager/Task Centre EDRMS Applications.
- (b) A plan is being developed
 - (i) The Department will undertake a review of the existing EDRMS applications over the next six months and develop a plan for the future.
 - (ii) Not applicable

Information Technology

- (a) Desktop Standard Operating Environment

- Windows 7
- Windows 8
- Windows 10
- Office 2013
- Office 2016

Print and Email

- Ricoh Equitrac
- GlobalScan
- Exchange 2010
- Exchange Online (Office 365)

IT Service Management System

- ServiceNow
- Cherwell

Transitionary WAN and Gateway Services

- GCN
- Telstra
- Vocus
- Amnet

- (b) Yes
 - (i)

Desktop Standard Operating Environment

The Department is currently in the process of implementing a Standard Operating Environment (Windows 10 and Office 2016) with an expected completion date of Q1 2019.

Print and Email

The Department is currently in the process of implementing a standard Print and Email environment (Ricoh Equitrac, Global Scan and Exchange Online (Office 365) with an expected completion date of Q1 2019.

IT Service Management System

The Department is currently in the process of implementing a standard IT service management system (ServiceNow) with an expected completion date of Q2 2019.

Transitional WAN and Gateway Services

The Department has awarded a contract to NEC to deliver Transitional Wan and Gateway services under GovNext-ICT. Implementation is in progress with an expected completion date of Q2 2019.

- (ii) Not applicable

Other Administrative Systems

- (a) The Department has a number of systems that are used for administrative functions such as: risk management; procurement and contract management; travel management; credit card reconciliation; conflict of interest declaration; registering of gifts; and resources bookings. These are not duplicated but will be used by the whole Department when the standard operating environment is implemented.
- (b) They will be made available to all staff when the standard operating environment is implemented.
 - (i) Not applicable
 - (ii) Not applicable

