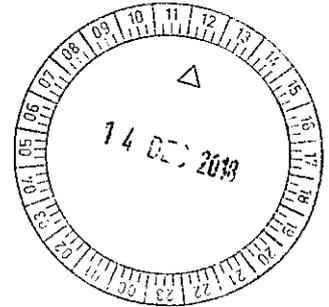




ATTORNEY GENERAL



Our Ref: 67-09095

Hon. Alanna Clohesy MLC
Chair, Standing Committee on Estimates and Financial Operations
18-32 Parliament Place
WEST PERTH 6005 WA

By Email: lcefoc@parliament.wa.gov.au

Dear Ms Clohesy

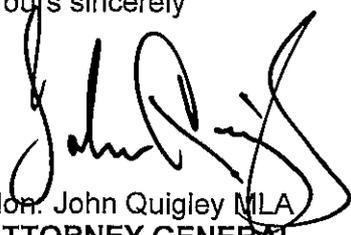
2018-19 ANNUAL REPORTS – ADDITIONAL QUESTIONS

I am writing to you to provide answers to annual reports currently being examined by the Committee.

Attached to this letter is responses from the Department of Justice.

Should you have any questions please contact my office on 6552 6800.

Yours sincerely



Hon. John Quigley MLA
ATTORNEY GENERAL

Attach

13 DEC 2018

**LEGISLATIVE COUNCIL STANDING COMMITTEE ON ESTIMATES AND FINANCIAL
OPERATIONS**

2017-18 Annual Report hearings - Additional questions

Department of Justice

The Committee asked:

1. During the hearings, Committee Members asked a number of questions to agencies affected by machinery of government changes about the process to amalgamate the various financial, human resource and administrative systems that operate within the agency. These questions arose from recent commentary from the Auditor General, who noted: 'progress with amalgamating systems of various constituent entities is slow, with most departments continuing to operate on several financial, human resource and administrative systems. This is impacting the realisation of cost savings that can be achieved by rationalising systems.' (Office of the Auditor General, *Audit Results Report - Annual 2017-18 Financial Audits of State Government Entities*, Report 7, November 2018, p 23).

- a) Which financial, human resource and administrative systems are currently being used by the Department?

Answer:

The Department of Justice (DoJ) is currently utilising the following financial, HR and administrative systems:

Financial Management System

A single amalgamated system supports DoJ Financial management functions

- o DoJ Financial System (Oracle Fusion)

Human Resource Systems

- o Ascender DoJ (All DoJ staff other than Corrective Services Division)
- o Ascender Corrective Services Division (CSD)
- o Ascender - Labour Management System (the Department's current rostering system) for custodial staff only.
- o DoJ Staff Learning Management system (Seertech)

Administrative Systems

- o Records Management System - Corrective Services
- o Records Management System – Attorney General
- o DoJ Public and staff intranet web sites

- (b) Is there a plan to rationalise the numbers of those systems currently being used by the Department –

Several DoJ corporate systems have either already been amalgamated. Only the Records Management Systems and the HR systems remain outstanding at this point with projects well underway to complete the amalgamation for these.



If yes to (b), can you provide that plan?

HR Systems

A new program for the integration of Human Resource Management Systems (HRMS) was approved in early 2018 and includes:

- A 'Partial Merge' project of the two former HRMS to amalgamate areas of the new Department of Justice into one system, with the exception of Corrective Services Division.
- This includes aligning the partial outsourced CS payroll services to a consolidated full in-house operating model.
- Implementation of the 'partial merge' activities have been completed and in-house payroll and services operating model is planned for June 2019.
- CSD utilise a Labour Management System (LMS) to schedule and track hours worked for custodial staff. The current LMS technical support was due to expire in 2018. Given the amalgamation of the two departments, and the complex nature of LMS integration with HRMS, a further three years support has been negotiated with the current vendor.
- This provides the Department time in the short term to consolidate systems where practical and financially viable to do so, with the view to a longer term strategy of a fully aligned tender and procurement process to source a new HRMS and rostering system.
- This also provides full advantage of the cross government ICT strategy to support the objectives of the Department.
- A procurement schedule has recently been provided to the Department of Finance outlining that it is the Department's intention to test the market for a new HRMS within the next 2 years. In addition, a high level tender and implementation plan was provided and endorsed that is to replace the Department's current LMS, this is scheduled to be implementation by the end of 2020.

Records Management systems

A program of work is currently underway that will result in cohesive Records Management capability to serve the whole of DoJ. However it has yet to be determined whether this will be best supported by a single IT system, funding, solution viability and ability to serve the business needs will decide the final configuration of the supporting IT solution; this will be determined in the initial Technical Discovery Project.

A phased approach with the following projects is underway or scheduled:

- Technical Discovery Project - Project is well advanced scheduled for completion: December 2018
- HPE RM 8 Upgrade - Commenced, scheduled completion: March 2019
- Technical & Administration Requirements to Amalgamate Datasets – Commencing Feb 2019 and scheduled completion: June 2019. This project will implement the recommendations of the Technical Discovery project.

Initialed by-----

