# Targeted Procurement Review Framework Agency Guidelines

### **Company List**

- Fox United Building
  (Phil Wood)
- 2. Howzat Constructions (Liam Howard)
- 3. Primed Projects
  (Liam Howard)
- Swan Group (WA) (Wayne Robinson)
- 5. Aurora Project Group (Shane Cary)
- 6. Pukete Alexander Projects (Grant Alexander)

# Procurement Requirements

- Were the relevant procurement policies and procedures followed?
- Were any conflicts of interest or gifts and benefits declared?

# **Probity and Accountability**

- Were unsuccessful tenderers notified of the outcome?
- Were any complaints received from unsuccessful tenderers?
- Were the contract award details made available or published?

# **Contract Performance**

- Was a performance management regime documented and followed?
- How did the contractor perform throughout the contract?
- Was the person who awarded the contract also responsible for its day-to-day management?

# Financial Search

Search financial records from 1 July 2016 to identify all payments to the companies named in the Corruption and Crime Commission (CCC) Report.

### Contract Search

Reconcile all payments with contracts established. Identify and review any non-contract spend.

(A) HE 100

**Ins** 

### Process Review

Establish whether the procurement requirements for each contract were met and whether there were any additional known risks present.

Evaluation Review

Review the contract award decision:

- Was the decision justified and documented?
- Did more than one person participate in the evaluation?
- Was the recommendation subject to independent review?
- Did the decision represent best value-for-money?
- Was the decision made by the appropriate delegated authority?

### Contract Review

- Were the contractual obligations successfully delivered?
- Overall, did the contract achieve a value-for-money outcome?

### **Company List**

- 7. One Fire Group (Garth Delavale)
- 8. Westside Fire Services (Tony Williams)
- 9. QED Environmental Services (lan Tremain)
- 10. Latitude XL (Blaise Paris)

Sos:

o a 🌬

a a 🎨

- 11. Starnet (WA)
  (Anthony Wood)
- 12. Gowdie Management Group (Natalie Bell)

### Known Risks

- Were any of the individuals named in the CCC Report involved in the procurement process?
- Did two or more of the companies named in the CCC Report submit an offer as part of the process?

## **Financial Delegations**

- Did the decision-maker have the appropriate financial delegation to award the contract?
- Was the manager-once-removed notified of the contract award?

## **Contract Variations**

- Were there any time, cost or scope variations?
- Were those variations justified and documented?
- Do those variations appear reasonable in hindsight?

### Preliminary Review Outcome(s)

Are there any matters or potential indicators that warrant further investigation?

Company Details: Fox United Building Pty Ltd (ACN: 096 676 710 / ABN: 37 096 676 710). Howzat Constructions Pty Ltd (in liquidation) (ACN: 149 647 629 / ABN: 63 149 647 629). Primed Projects Pty Ltd (ACN: 614 416 929 / ABN: 28 614 416 929). Swan Group (WA) Pty Ltd (ACN: 10 5341 231 / ABN: 55 105 341 231). Aurora Project Group Pty Ltd (ACN: 136 408 869 / ABN: 40 136 408 869). Pukete Alexander Projects Pty Ltd (trading as PA Projects) (ACN: 136 408 869). ABN: 12 154 762 928). Axis Fire Solutions Pty Ltd (trading as One Fire Group) (ACN: 130 908 217 / ABN: 72 130 908 217). New Zealand Holdings Pty Ltd (trading as Westside Fire Services) (ACN: 090 382 870 / ABN: 12 009 382 870). QED Environmental Services Pty Ltd (ACN: 130 608 866 720 / ABN: 70 060 866 720). Latitude XL Pty Ltd (ACN: 129 879 296 / ABN: 83 129 879 296). Starnet (WA) Pty Ltd (ACN: 85 143 728 / ABN: 86 085 143 728) (trading as I.T. Communications and Electrical, I.T. Communications Services and Starnet Electrical Services). Gowdie Management Group Pty Ltd (ACN: 110 619 460 / ABN: 14 110 619 460).