

# PUBLIC

**Monday 21 September 2009**

**Department of the Premier and Cabinet**



*Additional Question no.1: Hon G Watson asked what is the Department of Premier and Cabinet's (DPC) role with regards to the state's response to climate change?*

Answer:

DPC provides advice and support to the Premier for national climate change policy development, particularly through COAG processes. DPC represented the State on the recently discontinued COAG Climate Change and Water Working Group.

DPC has:

- Participated in the review of State measures agreed to by COAG to assess whether they are complementary to the proposed Carbon Pollution Reduction Scheme. This cross agency review has been coordinated by the Department of Environment and Conservation;
- Worked with the Office of Energy on the design of the National Renewable Energy Target Scheme agreed by COAG and the on the new National Strategy for Energy Efficiency agreed by COAG this year;
- Assisted the Department of Environment and Conservation in relation to COAG work on adaptation and the national adaptation research program;
- Provided advice on proposed Council for the Australian Federation projects on climate change matters;
- worked closely with DTF on emissions trading policy issues and advice; and
- supported agencies with responsibilities in the areas of climate change to better coordinate advice to Ministers on these issues.

DPC also provides a point of contact for the Commonwealth in relation to international climate change matters.

Monday 21 September 2009

## Department of the Premier and Cabinet

*Additional Question no.2: Hon G Watson asked whether DPC keeps records of Member's emails as a backup -*

- 1.1 *What are the security arrangements for these email records?*
- 1.2 *Who, if anyone, has access to them?*
- 1.3 *Does the Corruption and Crime Commissioner have access?*
- 1.4 *Are the records subject to Freedom of Information applications?*

Answer:

- 1.1 Microsoft 'Active Directory' account security is applied to all email services. Network security is provided in the form of firewalls, intrusion detection, and anti-virus measures. Physical security applied to DPC's IT section, and the server room has further restricted access.
- 1.2 Individual users have access to their own email accounts, and may authorise or delegate other access to their email accounts to other users. The IT team responsible for the management of the email system have administration access to email records, subject however to approval from an individual user, or as approved by the Director General.
- 1.3 The Corruption and Crime Commission is able to access the Department's email records by subpoena or other similar order, and/or subject to approval by the Director General or individual user.
- 1.4 While each Member of Parliament is an exempt agency and therefore no FOI application can be made direct to an electorate office, as DPC retains records of Member's email communications on a backup file, it appears that section 4(1) of the Glossary to the *Freedom of Information Act 1992* (the FOI Act) would apply.

#### **4. Documents of an agency**

- 4.1 *Subject to subclause (2), a reference to a document of an agency is a reference to a document in the possession or under the control of the agency including a document to which the agency is entitled to access and a document that is in the possession or under the control of an officer of the agency in his or her capacity as such an officer.*

No legal advice has been sought in this regard, and this interpretation of the FOI Act is therefore untested.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.3: Hon L Ravlich referred to Page 85 under Significant Issues Impacting the Agency, the reference to "reform to deliver a more efficient and streamlined public sector", and asked -*

- 3.1 *How many FTEs were in DPC as at 23 September 2008?*
- 3.2 *How many FTE are now in DPC?*
- 3.3 *How many FTE were transferred from DPC to the Public Sector Commission (PSC) upon its formation?*
- 3.4 *How many Level 9 and above FTEs were in DPC as at 23 September 2008 and what are the details of each person's name, position/title and level?*
- 3.5 *How many Level 9 and above FTEs are now in DPC and what are the details of each person's name, position/title and level?*

Answer:

- 3.1. As at 22 September 2008 (the day prior to swearing in the incoming government) a snapshot shows 620 FTEs (excluding Electorate Office FTEs, including officers seconded to DPC where their home agency seeks a recoup of salary and on-costs, and officers seconded out where DPC seeks a recoup). These FTEs were distributed as follows:

Ministerial Offices (inc the Premier's Office and Leaders of the Opposition)	208
Government Media Office	25
State Administration	69
Cabinet and Policy	54
Public Sector Management	64
State Law Publisher	17
Constitutional Centre	5
Office of Road Safety	24
Office e-Government	22
Corporate and Executive Services	<u>132</u>
	620

- 3.2. The snapshot at 17 September 2009 shows 435 FTEs (excluding Electorate Office FTEs and including officers seconded to DPC where their home agency seeks a recoup of salary and on-costs and officers seconded out where DPC seeks a recoup). These FTEs were distributed as follows:

Ministerial Offices (inc the Premier's Office and Leader of the Opposition)	177
Government Media Office	24
State Administration	61
Cabinet and Policy	39
State Law Publisher	17

- 3.3. 108 FTEs were transferred from the Department of the Premier and Cabinet to the Public Sector Commission on 28 November 2008.
- 3.4. See attachment 1
- 3.5. See attachment 2

**Attachment 1: > Level 9 FTEs as at 22 September 2008**

<b>NAME</b>	<b>TITLE</b>	<b>LEVEL</b>	<b>FTE</b>
Arthur, John Stuart	Director	CL1	1
Barzotto, Emiliano	Chief of Staff	L9.3	1
Best, Lisa Rachel	Principal Policy Adviser	L9.1	1
Bickers, Rodney John	Director	L9.2	1
Bluemmel, Sven Herbert	Director	L9.2	1
Boyle, Patrick Shawn	Director	CL1	1
Bryant, Alastair John Macleo	Director	G3NT	1
Bryson, Veritas Josephine	Executive Director	CL1	1
Cameron, Iain Findlater	Executive Director	CL1	1
Campbell-Fraser, Bruce Colin	Principal Policy Adviser	L9.2	1
Carruthers, John	Chief of Staff	L9.3	1
Chesney, Celia	Executive Director	CL1	1
Cloghan, Daniel Joseph	Chief of Staff	CL1	1
Coggin, David Paul	Principal Policy Adviser	L9.1	1
Dawson, Stephen	Chief of Staff	L9.3	1
Digwood, Kathleen	Chief of Staff	L9.1	1
Doepel, David Glen	Principal Policy Adviser	L9.1	1
Foster, Darren Jon	Chief of Staff	L9.3	1
Genoni, Lynette Cheryl	Director	CL1	1
Giles, Robert David	Chief of Staff	L9.3	1
Goff, Malcolm Haydon	Managing Director	CL3	1
Hatt, David Edwin	Chief Policy Advisor	G2NT	1
Hay, Geoffrey Alexander	ADG, State Security & Emerg Coord.	G2NT	1
Houston, Guy Nicholas Dickson	Principal Media Adviser	L9.3	1
Hutchinson, Desmond Ernest	Director	L9.3	1
Hyman, Mark Gordon	Director	CL1	1
Ireland, Rosh Michael	Director	CL1	1
Jeffery, Veronica Ira	Chief of Staff	L9.3	1
Jenkins, Melody Roslyn	Director	L9.3	1
Jones, Alistair David	Strategic Communications Manager	L9.3	1
Joyce, Paul Thomas	Principal Policy Adviser	L9.3	1
Judge, Petrice Anne	Executive Director	CL1	1
Kennedy, Robert Lachlan	Director	L9.1	1
Keogh, Mathew	Principal Policy Adviser	L9.3	1
Klarich, Darren Jordon	Principal Policy Officer	L9.3	1
Kural, Hazel	Principal Policy Officer	L9.2	1
Mahler, Peter	Project Manager	L9.3	1
Manchee, Stephen Robert	Chief of Staff	L9.1	1
McCaffrey, Eileen	Organisational Management Director	CL1	1
Megaw, Michael Curnow	Chief of Staff	CL2	1
Moore, Gregory John	Assistant Director General	CL3	1
Murphy, Kieran Peter	A/Chief of Staff	G2NT	1
Peacock, Craig Steven	Official Representative North Asia	L9.3	1
Phillips, William	Director	CL1	1
Plummer, Donna Maree	Director	L9.2	1
Reynolds, Michelle Joan	Assistant Director General	CL3	1
Roche, Fiona Brigid	Senior Executive Officer	CL2	.63
Saffioti, Rita	Chief of Staff	G2NT	1
Smith, David Ross Murdoch	Deputy Director General	G3NT	1
Teede, Mellisa	Chief of Staff	L9.1	1
Terlick, Peter Geoffrey	Chief of Staff	L9.3	1
Thorn, Michael Thomas	Law and Order Advisor	CL1	1
Volaric, Dan	Workforce Management Director	CL1	1
Ward, Simon Kimberley S	Chief of Staff	L9.3	1
Wauchope, Malcolm Charles	Director General	G4	1

**TOTAL FTE**

**54.6**

**Attachment 2: > Level 9 FTEs as at 21 September 2009**

<b>NAME</b>	<b>POSITION TITLE</b>	<b>LEVEL</b>	<b>FTE</b>
Acott, Kent Frederick	Chief of Staff	L9.1	1
Allier, Joseph Christian	Principal Policy Adviser	L9.1	1
Armenti, Giuseppe Michael	Principal Media Adviser	L9.3	1
Babb, Cara Lesley	Principal Policy Adviser	L9.1	1
Bickers, Rodney John	Director	L9.3	1
Boyle, Patrick Shawn	Director	CL1	1
Brennan, Gary Peter	Chief of Staff	L9.3	1
Cant, Narelle	Principal Policy Adviser	CL1	.8
Conran, Peter Francis	Director General	G4NT	1
Creedon, Damian	Chief of Staff	L9.3	1
Cunningham, Douglas Arthur	Chief of Staff	L9.3	1
Curry, Eacham Richard Euan	Chief of Staff	L9.3	1
Edwardes, Colin Geoffrey	Special Adviser	L9.3	1
Fitzgerald, Dawn	Chief of Staff	L9.3	1
Genoni, Lynette Cheryl	Director	CL1	1
Hammond, John Clifford	Special Projects Off	L9.3	.8
Hay, Geoffrey Alexander	ADG, State Security & Emerg Coord.	G2NT	1
Humfrey, Kevin Noel	Chief of Staff	L9.3	1
Imms, Steve	Principal Policy Adviser	L9.2	1
Ireland, Rosh Michael	Director	CL1	1
Kennedy, Robert Lachlan	Director	L9.1	1
Lange, Richard Allen	Chief of Staff	L9.3	1
Manchee, Stephen Robert	Chief of Staff	L9.3	1
May, Richard	Deputy Chief of Staff	CL1	1
Megaw, Michael Curnow	Chief of Staff	L9.3	1
Mitchell, Scott Anthony	Chief of Staff	L9.3	1
Moore, Gregory John	Assistant Director General	CL3	1
Peacock, Craig Steven	Official Representative North Asia	L9.3	1
Plowman, Paul George	Communications Director	CL1	1
Rutherford, Anthony	Policy Coordinator	CL1	1
Sanderson, Kerry Gaye	Agent General European Office	G4	1
Sibma, Tjorn Dirk	Principal Policy Adviser	L9.1	1
Smith, David Ross Murdoch	Deputy Director General	G3NT	1
Stratton, Blair Tristian	Chief of Staff	L9.3	1
Strijk, John Albert	Director	L9.1	1
Thomson, Neil	Chief of Staff	L9.3	1
Turnseck, Rachael Tara	Principal Policy Adviser	L9.1	1
Wawn, David	Chief of Staff	CL1	1
Whittington, Trevor Thomas	Chief of Staff	L9.3	1
Wight-Pickin, Ian Richard	Chief of Staff	CL1	1
Wilkinson, Keetha Chesh	Chief of Staff	L9.3	1
Willmott, Deidre Ellen	Chief of Staff	G2NT	1
	<b>TOTAL FTE</b>		<b>41.6</b>

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.4: Hon L Ravlich noted that the two new positions of Deputy Director General Strategic Issues and Deputy Director General Coordination were advertised, with a closing date of last Friday 18 September 2009, and asked -*

- 4.1 Are these two new positions in addition to the position of Director General Cabinet and Policy Division or do they replace that position?*
- 4.2 What will be the amount of the salary package for each new Deputy Director General and what is the amount of the salary package for the present Deputy Director General?*
- 4.3 How does the creation of two new very senior level, highly paid public service positions contribute to a "more efficient and streamlined public sector"?*

Answer:

- 4.1 The two new positions include the role of the existing position of Deputy Director General Cabinet and Policy Division in addition to their expanded responsibilities. The existing position will be abolished once the new positions are filled.
- 4.2 The package includes salary at Group 3 max (\$218,101 - \$261,720) plus superannuation at 9% of salary and a fully maintained vehicle valued at \$22,000 by the Salaries and Allowances Tribunal
- 4.3 The Department of the Premier and Cabinet is responsible for providing critical policy and administrative support to the Premier and the Government of Western Australia.

The Department of the Premier and Cabinet is undergoing transformation as it develops a greater focus on the policy priorities of the Government and the achievement of positive outcomes from public services for all Western Australians.

The Deputy Director General Strategic Issues will lead the development of strategic policy across government and to manage specific complex issues requiring the highest levels of coordination.

The Deputy Director General Coordination will lead and strengthen the policy development and coordination capability within the Department,

including reforms related to the work of the Council of Australian Governments.

These positions will ensure the development of practical and productive solutions to a variety of social, indigenous and economic issues facing the Western Australian community. In addition, the positions will participate as members of the Corporate Executive in strategic management, planning, formulation and implementation of corporate goals and policy development.



**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.5: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the restructure of the Department of Local Government and Regional Development into the Department of Local Government and the Department of Regional Development and Lands, and asked -*

- 5.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*
- 5.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*
- 5.3 If no to (5.1) and (5.2), on what basis did the government make this decision?*
- 5.4 What was the cost of establishing these as two separate departments?*

Answer:

The restructure of the Department of Local Government and Regional Development was a government policy initiative. DPC's role is to assist in implementation of that policy.

5.1-5.3 Not applicable

- 5.4 Questions regarding the cost of establishing the two separate Departments should more properly be directed to the Minister for Local Government; Heritage; Citizenship and Multicultural Interests, or the new Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.6: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the restructure of the Department of Industry and Resources into the three departments: Department of Mines and Petroleum, the Department of State Development and the Department of Commerce, and asked -*

- 6.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*
- 6.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*
- 6.3 If no to (6.1) and (6.2), on what basis did the government make this decision?*
- 6.4 What was the cost of establishing these as three separate departments?*

Answer:

The restructure of the Department of Industry and Resources was a government policy initiative. DPC's role is to assist in implementation of that policy.

6.1-6.3 Not applicable

- 6.4 Questions regarding the cost of establishing the three separate Departments should more properly be directed to the Minister for Mines and Petroleum; Fisheries; Electoral Affairs, or the new Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.7: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the restructure of the Department of Planning and Infrastructure into the Department of Transport and the Department of Planning, and asked -*

- 7.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*
- 7.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*
- 7.3 If no to (7.1) and (7.2), on what basis did the government make this decision?*
- 7.4 What was the cost of establishing these as two separate departments?*

Answer:

The restructure of the Department of Planning and Infrastructure was a government policy initiative. DPC's role is to assist in implementation of that policy.

7.1-7.3 Not applicable

7.4 Questions regarding the cost of establishing the two separate Departments should more properly be directed to the Minister for Planning; Culture and the Arts or the new Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.8: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the decision to restructure the Department of Community Development into the Department of Child Protection and the Department for Communities, and asked -*

- 8.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*
- 8.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*
- 8.3 If no to (8.1) and (8.2), on what basis did the government make this decision?*
- 8.4 What was the cost of establishing these as two separate departments?*

Answer:

The restructure of the Department of Community Development was a policy initiative of the previous government effected on 1 July 2007.

8.1-8.3 Not applicable

- 8.4 Questions regarding the cost of establishing the two separate Departments should more properly be directed to the Minister for Child Protection; Community Services; Seniors and Volunteering; Women's Interests, or the new Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.9: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the decision to restructure the Department of Education and Training into the Department of Education and the Department of Training and Workforce Development, and asked -*

- 9.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*
- 9.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*
- 9.3 If no to (9.1) and (9.2), on what basis did the government make this decision?*
- 9.4 What was the cost of establishing these as two separate departments?*

Answer:

The restructure of the Department of Education and Training was a government policy initiative. DPC's role is to assist in implementation of that policy.

9.1-9.3 Not applicable

- 9.4 Questions regarding the cost of establishing the two separate Departments should more properly be directed to the Minister for Education; Tourism, or the new Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.10: Hon L Ravlich referred to Page 85 and the reference in Significant issues impacting the Agency and specifically the reference to "new policy directions and priorities" and the transfer of significant functions from the Department of Housing and Works to the Department of Treasury and Finance (DTF) to create the Building and Management Works unit in DTF, and asked -*

*10.1 Did DPC undertake a cost benefit analysis before the break-up of this department?*

*10.2 Has DPC undertaken a comprehensive problem diagnosis to show what problems this structural reform was designed to fix and if so will the Minister table the diagnosis?*

*10.3 If no to (10.1) and (10.2), on what basis did the government make this decision?*

*10.4 What was the cost of establishing these as two separate departments?*

Answer:

The transfer of functions from the Department of Housing and Works was a government policy initiative.

10.1-10.3 Not applicable

10.4 Questions regarding the cost of establishing the function in DTF should more properly be directed to the Treasurer, or the Departments.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.11: Hon K Travers asked can you please provide a detailed break down of how you expect to achieve the 3% efficiency dividend outlined on page 83 of the budget?*

*11.1 Have you implemented any of the proposed changes?*

*11.2 If yes to (11.1) what are they and how much have you saved?*

Answer:

- 11.1. The Department has identified savings totalling \$1.640 million in 2008-09 (excluding savings applicable to functions transferred to the Public Sector Commission) and \$3.440 million in 2009-10 (excluding savings applicable to functions transferred to the Public Sector Commission and the Office of Road Safety transferred to Main Roads WA) to meet the Government's 3% efficiency dividend. These savings are achieved by:
- reduction of \$0.682 million in 2008-09 and \$1.491 million in 2009-10 in salaries and other staffing expenses, achieved through delayed filling or abolition of vacant positions; and
  - reduction of \$0.958million in 2008-09 and \$1.949 million in 2009-10 in supplies and services, principally achieved through reduction in advertising expenditure, cessation/non-renewal of contracts, in-house delivery of services and reduction in travel.
- 11.2. The strategies identified have been implemented and the Department achieved the required efficiency savings of \$1.640 million in 2008-09. While it is similarly expected to achieve targeted savings of \$3.440 million for 2009-10, it is not practical to identify the actual savings after only two months of operation.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.12: Hon K Travers asked does your examination of alternative service provision include privatisation of school and hospital support services?*

Answer:

The privatisation of support services to schools and hospitals is not currently being examined by the DPC.



**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.13: Hon K Travers asked can you please provide an organisational structure chart for all positions currently within the Department? For positions occupied by Term of Government employees, can you please provide the name of the officer and the level they are employed at?*

Answer:

Please see attachment for the Department of the Premier and Cabinet as at 21 September 2009.

As requested, names and classification for officers on section 68, term of government ministerial officer contracts are included. With the exception of the Premier's Office, the majority of media advisers who are paid by ministerial offices are shown under the Government Media Office structure rather than in the individual ministerial offices.

The organisation charts attached include both permanent and temporary positions.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.14: Hon K Travers asked in the document you tabled on Inter-governmental Agreements, can you please provide more detail on the implementation plans for the Oakajee and Perth City Rail Link that have been finalised?*

- 14.1 If it is not possible to provide the above, please outline the type of information contained in this plan.*
- 14.2 Does the plan include the requirement for the completion of a bankable feasibility study for the Oakajee Project?*

Answer:

- 14.1 The National Partnership Agreement with the Commonwealth requires development of implementation (aka project) plans for the Oakajee and Perth City Rail Link projects. Project plans have not yet been finalised for either project.

Discussions are continuing with the Departments of Infrastructure, Transport, Regional Development and Local Government on the format and content of the project plans, which are likely to contain the following elements:

- Project description and scope
- Delivery methodology
- Project schedule - including key project milestones
- Budget, and
- Risk management strategies

- 14.2 The project plan for the Oakajee Port and Rail Project is being finalised. The requirement for a bankable feasibility study to be completed by Oakajee Port and Rail Pty Ltd is likely to be one of the 'key project milestones' included in the project plan.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.15: Hon K Travers asked as of the last date you reported to Treasury on your finances:*

- 15.1 *Can you please identify all accounts held by your agency?*
- 15.2 *How much cash is held in each of these accounts?*
- 15.3 *How much of this cash is restricted or subject to approval or control?*
- 15.4 *As of this date, what is your estimated annual average cash as a percentage of your appropriation?*

Answer:

15.1 The Department holds the following bank accounts

Department of the Premier & Cabinet Operating Account (Commonwealth Bank)  
Department of the Premier & Cabinet Diamond Cheque (Commonwealth Bank)  
Department of the Premier & Cabinet Advance Account (Commonwealth Bank)  
Executive Council WA Operating Account (Commonwealth Bank)  
Government of Western Australia Operating Account (HSBC)  
Government of Western Australia Deposit Account (HSBC)  
Government of Western Australia (National Bank of Dubai)  
Government of Western Australia (National Bank of Dubai)  
Government of Western Australia (CitiBank Akasaka)  
Treasury Suspense account 27th pay (held at TSY)  
GF Brown Memorial Trust Deposit account (HSBC)  
GF Brown Memorial Trust Money Market Account (HSBC)

The cash held in each account at 31 August 2009 was	\$'000s
Department of the Premier & Cabinet Operating Account	13,951
Department of the Premier & Cabinet Diamond Cheque	nil
Department of the Premier & Cabinet Advance Account	37
Executive Council WA Operating Account	nil
Government of Western Australia Operating Account	30
Government of Western Australia Deposit Account	273
Government of Western Australia	25
Government of Western Australia	102
Government of Western Australia	197
	<u>14,615</u>
GF Brown Memorial Trust Deposit account	69
GF Brown Memorial Trust Money Market Account	<u>187</u>
	256
Not Reported	
Treasury Suspense account(funds held for 27 <sup>th</sup> pay)	799

15.2 The restricted cash held in each bank account at 31 August 2009 was

	\$'000s
Department of the Premier & Cabinet Operating Account	1,790
GF Brown Memorial Trust Deposit account	69
GF Brown Memorial Trust Money Market Account	<u>187</u>
	2,046

Treasury Suspense account (funds held for 27<sup>th</sup> pay)  
and the remainder was controlled 799

15.3 The average estimated cash for 2009-10 is \$12.196 million, approximately 12% of the Department's appropriation.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.16: Hon K Travers asked as of the last date you internally monitored each account your agency has:*

*16.1 How much cash is held in each of these accounts?*

*16.2 How much of this cash is restricted or subject to approval or control?*

*16.3 As of this date, what is your estimated annual average cash as a percentage of your appropriation?*

Answer:

16.1-16.3 See additional question 15.1-15.3. The last date that the accounts were internally monitored for reporting purposes was 31 August 2009.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.17: Hon K Travers asked please provide, for each question below, for each account held by your agency the figures as of 30 June 2009:*

- 17.1 *How much cash is held in each of these accounts?*  
17.2 *How much of this cash is restricted or subject to approval or control?*  
17.3 *As of this date, what is your estimated annual average cash as a percentage of your appropriation?*

Answer:

17.1 The Department holds the following bank accounts

Department of the Premier & Cabinet Operating Account (Commonwealth Bank)  
Department of the Premier & Cabinet Diammond Cheque (Commonwealth Bank)  
Department of the Premier & Cabinet Advance Account (Commonwealth Bank)  
Executive Council WA Operating Account (Commonwealth Bank)  
Government of Western Australia Operating Account (HSBC)  
Government of Western Australia Deposit Account (HSBC)  
Government of Western Australia (National Bank of Dubai)  
Government of Western Australia (National Bank of Dubai)  
Government of Western Australia (CitiBank Akasaka)  
Treasury Suspense account 27th pay (held at TSY)  
GF Brown Memorial Trust Deposit account (HSBC)  
GF Brown Memorial Trust Money Market Account (HSBC)

The cash held in each account at 30 June 2009 was	\$'000s
Department of the Premier & Cabinet Operating Account	9,040
Department of the Premier & Cabinet Diammond Cheque	nil
Department of the Premier & Cabinet Advance Account	37
Executive Council WA Operating Account	nil
Government of Western Australia Operating Account	7
Government of Western Australia Deposit Account	42
Government of Western Australia	95
Government of Western Australia	47
Government of Western Australia	<u>318</u>
	9,586
GF Brown Memorial Trust Deposit account	76
GF Brown Memorial Trust Money Market Account	<u>207</u>
	283
Not Reported	
Treasury Suspense account (funds held for 27 <sup>th</sup> pay)	799

17.2	The restricted cash held in each bank account at 30 June 2009 was	
		\$'000s
	Department of the Premier & Cabinet Operating Account	2,154
	GF Brown Memorial Trust Deposit account	76
	GF Brown Memorial Trust Money Market Account	<u>207</u>
		2,437
	Treasury Suspense account(funds held for 27 <sup>th</sup> pay)	799

17.3 The average estimated cash for 2008-09 was \$10.190 million, approximately 8% of the Department's appropriation.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.18: Hon K Travers asked for the following categories -*

*(i). Media and Marketing;*

*(ii). Advertising; and*

*(iii). Consultants.*

*18.1 Please provide how much was spent on the above in the 07/08 and 08/09 financial years.*

*18.2 How much is budgeted to be spent in each area in the 09/10 financial year?*

*18.3 Can you please define what activities you include in each of these areas?*

*18.4 Are there any activities that could be included in the ordinary meaning of the words that are not included in the above figures and if yes, please detail?*

Answer:

18.1

- (i). Expenditure on Media and Marketing for 2007-08 was \$1,138,712 and \$835,130 for 2008-09 as reported in the Department's Annual Reports for 2007-08 and 2008-09. This data excludes salaries and related costs for staff working in these areas that are not separately costed (information about departmental staff involved in Media and Marketing was provided by way of response to Legislative Council QON 468 answered on 13 May 2009).
- (ii). Advertising expenditure for 2007-08 was \$9,047,748 and \$5,749,839 for 2008-09 as reported in the Department's Annual reports for 2007-08 and 2008-09.
- (iii). Consultant expenditure is defined as payment to persons engaged on a fee-for-service basis to provide strategic advice to government. The following data excludes the Office of Road Safety.

For 2007-08, consultant expenditure reported by DPC was \$3,019,534 (the 1/7-31/12/07 report was tabled 19/6/08; and the 1/1-30/6/08 report was tabled 24/9/09). For 2008-09, consultant expenditure reported by DPC was \$356,925 for the



first six months (the 1/7 -31/12/08 report was tabled 24/9/09) while the Department's records indicate that the expenditure for the final 6 months of 2008-09 is \$617,890 (the 1/1-30/6/09 report is in course of preparation).

The expenditure reported for 2008-09 excludes the Public Sector Commission that is reported separately

- 18.2 The projected budgets for 2009-10 are:
- (i). Media and Marketing for 2009-10 (excluding salaries and related costs for staff working in this area) \$414,000;
  - (ii). Advertising \$60,000; and
  - (iii). Consultants \$800,00.
- 18.3 Services and supplies expenditure on Media, Marketing and Advertising is consistent with that required to be reported in the Department's Annual Report. Expenditure on Consultants is consistent with that reported in the 6 monthly Consultant's Report provided to Parliament.
- 18.4 No

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.19: Hon K Travers referred to Page 83, Major Policy Decisions and to the past practice of the Department of Premier and Cabinet financing and hosting an annual Electorate Officers conference and also training sessions at various times for Electorate Officers, and asked -*

- 19.1 Will this practice continue?*
- 19.2 If not, what item in the Budget papers reflects this change in responsibility and expenditure by the Department?*
- 19.3 If no to (19.1), will training for Electorate Officers be provided by some other Government agency?*
- 19.4 If it is to be transferred to another agency, does the Budget for that agency reflect the added expenditure?*
- 19.5 If it is to be discontinued altogether and not transferred to another agency, who will bear the responsibility and cost of training Electorate Officers?*
- 19.6 If training is to be no longer available to Electorate Officers, will the Department increase the allowed staffing of a single day for the handover when Electorate Office staffing changes, to allow for in-office training of new staff by existing staff?*
- 19.7 If no to (19.4), why not?*

Answer:

19.1 - 19.7 In the past, it has been the Department's practice to host a biennial conference for Electorate Office staff to share information and provide training and development opportunities. The Department was planning an electorate officers' conference for late 2008 however planning was suspended following the announcement of the general election held in September 2008. Since the change of government, and consistent with the Premier's view that entitlements for members of parliament should be administered where possible by the Parliament, the Department of the Premier and Cabinet has been investigating the transfer of responsibility for electorate offices and staff with Parliament House. Accordingly, planning for the next conference has been deferred pending the outcome of these discussions.

**Monday 21 September 2009**

**Department of the Premier and Cabinet**

*Additional Question No.20: Hon K Travers referred to the Page 83, Major Policy Decisions and asked -*

*20.1 Is the IT Helpdesk service, at present being provided by the Department of Premier and Cabinet IT section, going to be transferred to Parliament House IT section?*

*20.2 If yes, when is this to take effect?*

*20.3 If yes to (20.1), what item in the Budget papers reflects this change in responsibility and expenditure by the Department?*

*20.4 If yes to (20.1), has the Budget appropriation for Parliamentary services been increased to allow for the added responsibility and expenditure?*

Answer:

20.1 – 20.4 The Premier has previously expressed his view that responsibility for the administration of entitlements for members of parliament should be placed with the Parliament rather than continue in a public sector department. Transfer of this responsibility would however be subject to implementation of appropriate accountability requirements.

While preliminary discussions between the Department of the Premier and Cabinet and Parliament House staff have yet to reach agreement, they covered all information technology support services provided by the Department to members of parliament.