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CMS also facilitates contract managers managing their contracts on a day to day basis.

DoT's Electronic Documents and Records Management System is Objective. At the commencement of each contract process a file with standard folders is created in Objective. All documentation (including RFT, offers received, evaluation documents, recommendation report, approvals, correspondence with tenderers/contractor, award letter, contract documents and contract management documentation) is retained in the Objective file. As a corporate system Objective is routinely backed up on remote servers in two data centres. This ensures the security of the information and business continuity. The Objective file is linked to the corresponding contract in CMS.

Contract files in Objective are locked down to only be able to be viewed and edited by specific officer granted those privileges by an authorised PFM officer thereby maintaining the integrity of the records.

Both CMS and Objective have very good audit tracking that identifies anyone who has accessed and/or made changes to a document/record.











