



Government of **Western Australia**
Department of **Treasury**



Your ref : A325563
Our ref : 00061312
Enquiries : Richard Mann
Telephone : 6551 2801

Mr Matthew Bates
Acting Principal Research Officer
Public Accounts Committee
Parliament of Western Australia
Parliament House
PERTH WA 6000

Dear Mr Bates

**PUBLIC ACCOUNTS COMMITTEE – REQUEST FOR FURTHER
INFORMATION – PROVISION OF NON-CLINICAL SERVICES AT
FIONA STANLEY HOSPITAL**

I refer to your letter dated 23 February 2012 requesting a copy of the buyer's guide for the "Project Management Services Panel 2005".

A copy of the document in question is attached (Buyer's Guide for Department of Finance - Project Management Services Panel Arrangement 22546 05).

Please note that the "Pre-determined Percentage Fee Scales" and "Pre-determined Hourly Rates" tables on page 6 of the document contain commercially sensitive information. I therefore request that these details be treated as closed evidence.

Yours sincerely

A handwritten signature in black ink, appearing to read "Timothy Marney".

Timothy Marney
UNDER TREASURER

28 February 2012



Government of **Western Australia**
Department of **Finance**
Building Management and Works

BUYERS GUIDE

**PROJECT MANAGEMENT SERVICES
PANEL ARRANGEMENT 22546 05**



This contract provides the Department of Finance - Building Management and Works – with access to Project Management Services Panel

Contract Term

29 September 2005 – 27 April 2012

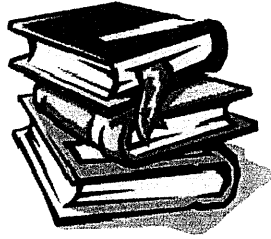


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About the contract

Contract Number	22546/05
Contract Term	29 September 2005 – 29 September 2006 plus four one-year extension options. NOTE: This panel has been extended beyond its options and is due to expire on 27 April 2012.
Application	For commissions up to \$300,000 fee or \$30 million fee able value (Perth prices, GST exclusive) Projects beyond these values and those with specialised requirements will be advertised for open tender. The panel will also service for hourly rates bases advisory services up to \$130,000 fee value (GST exclusive)
Contract Profile	This panel arrangement provides an efficient mechanism for sourcing suitably qualified project managers for BMW building construction projects. The panel composition is intended to accommodate an appropriate range of firm sizes and skills to have the capabilities to undertake contracts of varying sizes and complexity to the limits outlined above.
Key Features and Benefits	<ul style="list-style-type: none"> • Direct appointment of pre-qualified firms • Spread work more widely within the industry, including regional firms • Access to consultants Pre-determined Fee Scales and Percentage Rates (with percentage adjustments for complexity) and Pre-Determined Schedule of Hourly Rates. • Refresh mechanism whereby FINANCE reserves the right to add consultants to this panel during the period of the contract.

Contract Manager

If you have any queries about this panel arrangement, please contact:

<p><u>Gaynor Boros</u> Contract Development Manager Tel: (08) 6551-1790 Fax: (08) 6551-2133 Email: gaynor.boros@bmw.wa.gov.au</p>	<p>Department of Finance Building Management and Works Policy and Practice 16 Parkland Road OSBORNE PARK WA 6017</p>
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If you would like to obtain a copy of the commercial '*in confidence*' submission by any of the firms on this panel, please contact:

<p>Cheryl Gonsalves Business Services Officer Tel: (08) 6551-1966 Fax: (08) 6551-2133 Email: cheryl.gonsalves@bmw.wa.gov.au</p>	<p>Department of Finance Building Management and Works Policy and Practice 16 Parkland Road OSBORNE PARK WA 6017</p>
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What's on Offer?

The Department of Finance - Building Management and Works has sourced 41 Project Management Services Consultants who are qualified to undertake projects.

This information can be obtained from the relevant panel link within the **Knowledge Portal**.

File Path as follows:

http://infonyet/BMW/knowledge/panel_project_management_services.cfm

The panel will be comprised of experienced project management firms who can demonstrate their capabilities in the following areas:

1. Business Case development – assisting agencies develop business cases for inclusion in the Ten Year Capital Investment Plans.
2. Project Definition/Front End Planning - assisting agencies define projects for inclusion in the Four Year Capital Investment Plans.
3. Project Delivery – assisting FINANCE and agencies in delivering individual and/or program of projects.

Please note that Project Management firms may apply to be included for consideration in one, two or all three of the above categories.

Who are the Contractors?

Firm Name	Business Case Development	Project Definition	Project Delivery
Adams & Associates Pty Ltd	Yes	Yes	Yes
AMR & Associates Pty Ltd	No	No	Yes
APP Corp	Yes	Yes	Yes
Appian Group Pty Ltd	Yes	Yes	Yes
Arup	No	No	Yes
Aurora Projects Pty Ltd	Yes	Yes	No
B2 Consulting	Yes	Yes	Yes
Benchmark Projects	Yes	Yes	Yes
Blue Visions Management P/L	Yes	Yes	Yes
Bovis Australia	Yes	Yes	Yes
CB Richard Ellis (GCS) P/L	No	No	Yes
Coffey Projects (Australia) P/L	Yes	Yes	Yes
Cogent Group Pt Ltd	Yes	Yes	No
Davis Langdon Australia P/L	No	Yes	Yes
Donald Cant Watts Corke	Yes	Yes	Yes
Edward Tomczak Consulting	No	Yes	Yes
Emmaus Projects Pty Ltd	No	Yes	Yes
Estill and Associates Pty Ltd	Yes	Yes	Yes
Evoke Developments P/L	Yes	Yes	No
GHD Architecture Pty Ltd	Yes	Yes	Yes
Greg Rowe & Associates	No	Yes	Yes
Grove Mitchell Pty Ltd	Yes	Yes	Yes
Ian Johnston Consulting P/L	Yes	Yes	Yes
Ibex Capital Pty Ltd	No	Yes	Yes
Incoll Management P/L	Yes	Yes	Yes
Integrated Project Solutions	No	No	Yes
Johnson Group WA	No	Yes	Yes
Kooperman Project Management	No	Yes	Yes
KYNG Consulting Pty Ltd	No	Yes	Yes
Manarch Consulting	No	Yes	Yes
McGarry Associates Pty Ltd	No	Yes	Yes
NS Projects Pty Ltd	Yes	Yes	Yes
PDC Project Management	No	Yes	Yes
Paxon Consulting Group Pty Ltd	Yes	No	No
Project Directors Australia Pty Ltd	Yes	Yes	Yes
Silfox Consultants	Yes	Yes	Yes
Si Llopis Pty Ltd	No	No	Yes
Sinclair Knight Mertz Pty Ltd	Yes	Yes	Yes
Syme Marmion & Co	Yes	Yes	Yes
Thinc Projects Australia Pty Ltd	Yes	Yes	Yes
Tracey Brunstrom & Hammond P/L	Yes	Yes	No
Utilibiz Pty Ltd	Yes	Yes	No
Voran	Yes	Yes	No

Appointment of Consultant

- BMW will determine the scope of service and estimate the Perth price feeable value according to the pre-determined fee scales.
- Select a preferred consultant firm from the pre-qualified list. Contact the Consultant Firm's Representative to discuss the nature of the contract, the proposed scope of work, project timelines, fee proposal and availability of the nominated personnel.
- If the availability criteria are met and the fee basis acceptable, BMW will issue an Invitation for Offer letter that includes a project scope and contract conditions. See the *Works Knowledge Portal* for letter template.
- For projects lacking scope definition, BMW may authorise a selected firm to undertake further investigations on an hourly rates basis prior to establishing a firm scope and lump sum fee.
- Approval of the consultant Fee Proposal will result in BMW issuing an Acceptance of Offer letter. See the *Works Knowledge Portal* for letter template.
- A Process and Approval form is forwarded to Contract Development Manager, Policy and Practice, Building Industry Liaison to record the contract details on a database for consideration for future contracts. See the *Works Knowledge Portal* for the template form.

Handy Tips for Consultant Selection

- Select a preferred firm from the panel by considering the following criteria:
 - Locality of firm for regional projects
 - Expertise and experience
 - Firm's and key personnel capability
 - Firms capacity to undertake the work and availability of key personnel
 - Past performance and suitability to the particular project
 - Value of work received through the panel relative to size of the firm
- Review the Panel Usage Stats spreadsheet to see the analysis of projects previously awarded to firms as shown on **Works Knowledge Portal**
- Review the Consultant Performance Report for previous project work undertaken at BMW
- Seek advice from your work colleagues/manager

Consultant Contact Details

Please see **Works Knowledge Portal** for detailed panel members' information.