



PARLIAMENT OF WESTERN AUSTRALIA

COUNTRY SCHOOL TRAVEL SCHEME

Travel Rebate Application for Reimbursement

Please complete this form to apply for an approved travel rebate for your school to travel to Perth to participate in the Parliament of Western Australia's Civics and Citizenship tour program.

This form will need to be completed when registering for an online tour using the Parliamentary Education booking form by an authorised teacher or school administrator.

School Details

Name of School: _____

Student Cohort - years 5 – 6 | 7 – 8 | 9 – 10 | 11 - 12

Name of Country Town : _____

Distance from Perth : _____

Travel Information

Travel Dates:	From:	To:
Return Dates	From:	To:

Approval - Payment of the Travel Rebate will be paid direct into the School Bank Account

Contact Name: *			
Address: *			
Town: *			
State: *		Postal code: *	
Telephone No:		Fax No:	
E-mail: *		Web Address:	
ABN No: *			

Bank Details:

Bank Name: *

Bank Branch: *

Account Name: *

Account No: *

* Mandatory Fields



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Confirmation of Tour Booking

This section is to be completed by the school principal, registrar or responsible school administrator. It requires the school to first have a confirmed online booking, travel dates and to have received a confirmation email from the Parliamentary Education Office.

Please confirm booking email – date received and who sent and received the email

Confirmation Booking email received by _____

Date Received _____

Contact name _____

Declaration

The request for travel rebate made above is for students from –

School name _____

Year _____

The application is to attend the Parliament of Western Australian to participate in the Parliamentary Civics and Citizenship tour program on date/...../..... and the rebate provided will be used for this purpose.

Signature _____ Date ____ / ____ / ____
Principal, registrar or school administrator

Affix school stamp

Submissions Rules

- Only forms with the original school stamp affixed will be accepted
- Travel rebates will not be approved without a confirmed online booking and an online booking email being received; details will need to be provided
- Rebates are paid direct to the school via the schools bank account
- School bank details, with a contact name and email and ABN number will need to be provided
- The rebate is for schools located over 150 kilometres from Perth, Western Australia
- Total rebate is \$200 per school per year