

LEGISLATIVE COUNCIL STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

2017-18 ANNUAL REPORTS QUESTIONS PRIOR TO HEARINGS

Pilbara Ports Authority

The Committee asked:

1. How frequently do you review your

(a) key performance indicators

Answer:

KPI's are provided to and reviewed by the Pilbara Ports Authority's (PPA) Executive Committee and Board monthly.

(b) key performance indicator targets

Answer:

Targets reviewed on an annual basis as part of:

- Annual KPI setting
- SCI and SDP process
- Pricing review

2. When were your key performance indicators last reviewed?

Answer:

Safety performance indicators and Financial KPI's are reviewed monthly.

3. Can you provide any documentation from your last review of your key performance indicators?

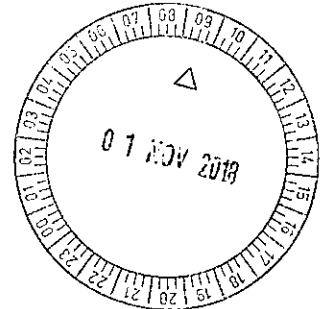
Answer:

See Attachment 1 and 2.

4. Can you list any new key performance indicators for this year?

Answer:

No new KPI's were identified for either 2017-18 or 2018-19.



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5. In relation to credit and debit card payments

- (a) Do you allow a person to pay for goods and services with credit or debit card

Answer:

Yes.

- (b) If so, when a person pays a fee or fine by credit or debit card

- (i) What surcharge do you apply to process that card payment

Answer:

Nil

- (ii) Do you impose the same surcharge irrespective of which type card is used

Answer:

Not applicable

- (iii) Is that surcharge authorised by a legislative Instrument, for example, by regulations

Answer:

Not applicable

- (iv) What steps have you taken to ensure compliance with Reserve Bank of Australia Standard No. 3 2016 titled 'Scheme rules relating to merchant pricing for credit, debit and prepaid card transactions'

Answer:

Not applicable

- (v) As per the Standard, is your surcharge no greater than the average cost of acceptance of the lowest cost system, not an average of all cost systems?

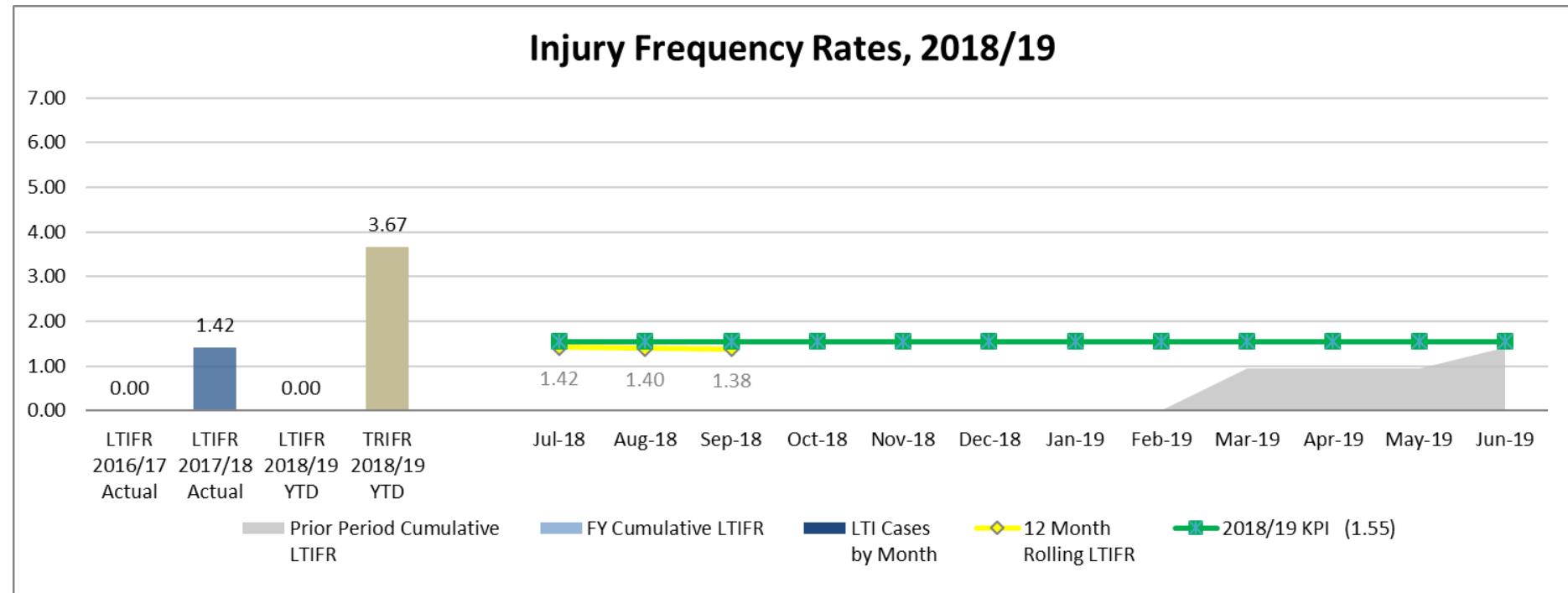
Answer:

Not applicable

LOST TIME INJURY FREQUENCY RATE PERFORMANCE

No lost time injuries (LTI) were sustained in September 2018.

The 12 month rolling LTIFR is lower at 1.38.



2018/2019	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Cumulative
Hours	160,069	193,412	191,774										545,255
LTI's	0	0	0										0
2017/2018	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Cumulative
Hours	158,276	167,375	158,928	180,326	206,349	208,933	167,625	167,812	178,682	178,950	160,617	179,284	2,113,158
LTI's	0	0	0	0	0	0	0	0	2	0	0	1	3

Note: Frequency Rate formula: Number of LTIs / Hours * 1 000 000 = LTIs per 1 000 000 hours

LEAD PERFORMANCE INDICATOR TABLE

The statistics below are based on PPA's employee data at the Perth Office and Ports of Dampier and Port Hedland.

	Benchmark per month	Jul-18	Aug-18	Sep-18	Cumulative Actual	Cumulative Benchmark
Workplace Inspections Completed	18	19	18	16	53	54
<i>Dampier</i>	3	3	3	2	8	9
<i>Port Hedland</i>	14	15	14	13	42	42
<i>Perth</i>	1	1	1	1	3	3
Hazard Reports Raised	22	31	29	8	68	66
<i>Dampier</i>	4	14	9	3	26	12
<i>Port Hedland (East)</i>	7	11	10	3	24	21
<i>Port Hedland (West)</i>	10	6	10	2	18	30
<i>Perth</i>	1	0	0	0	0	3
Internal OSH & HIF Audits completed	5 (6 every third month)	5	6	5	16	5
<i>Dampier</i>	1	1	1	1	3	3
<i>Port Hedland (East)</i>	2	2	2	2	6	6
<i>Port Hedland (West)</i>	2	2	2	2	6	6
<i>High Impact Function</i>	1 (per quarter)	n/a	1	n/a	1	1
Take Fives completed	1560	1589	1755	1664	5008	4680
<i>Dampier</i>	110	113	137	100	350	330
<i>Port Hedland (East)</i>	500	461	415	413	1289	1500
<i>Port Hedland (West)</i>	950	1015	1203	1151	3369	2850
<i>Perth</i>	-	-	-	-	Tracking Only	
Job Hazard Analyses completed	500	454	508	446	1408	1500
<i>Dampier</i>	55	42	71	50	163	165
<i>Port Hedland (East)</i>	260	211	256	193	660	780
<i>Port Hedland (West)</i>	185	201	181	203	585	555
<i>Perth</i>	-	-	-	-	Tracking Only	
Staff HSE Committee Meeting minutes sighted	3	3	3	3	9	9
<i>Dampier</i>	1	1	1	1	3	3
<i>Port Hedland</i>	1	1	1	1	3	3
<i>Perth</i>	1	1	1	1	3	3

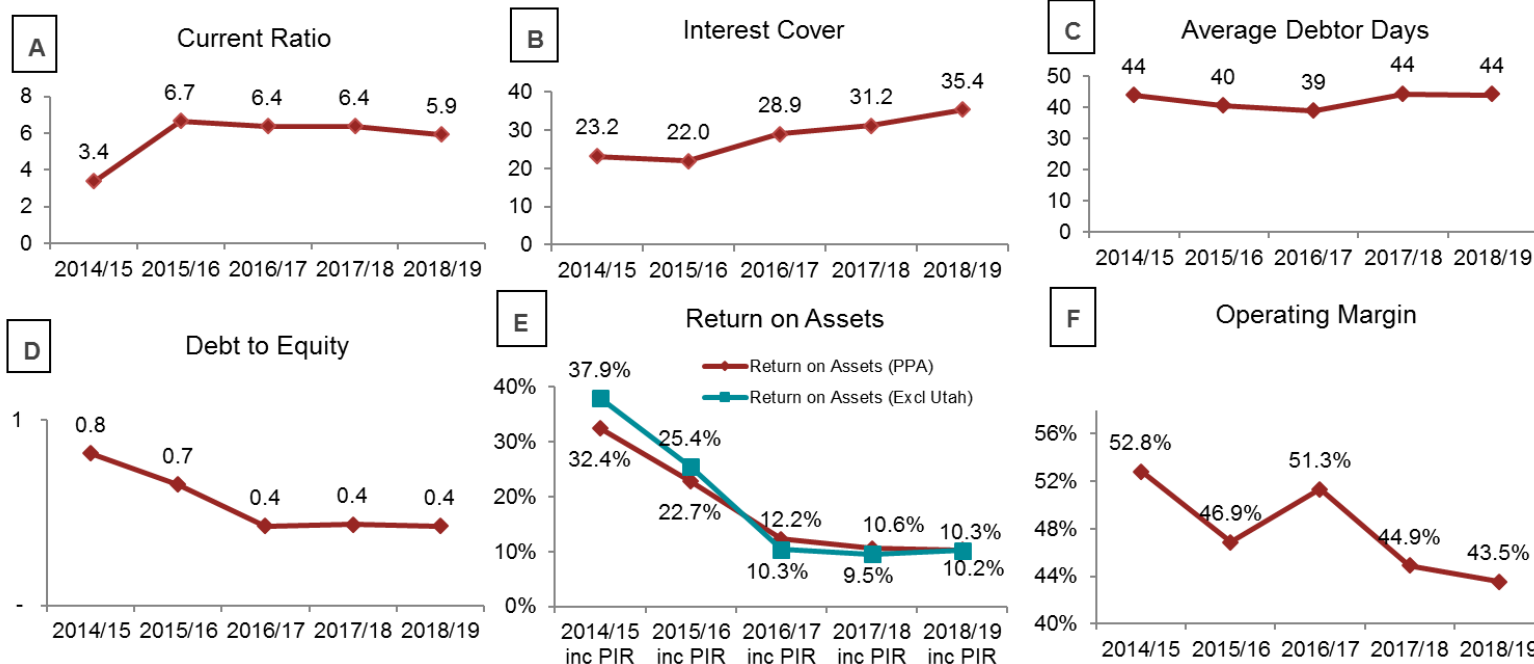
	Benchmark per month	Jul-18	Aug-17	Sep-17
Incident Analyses Closed within Timeframe (PH and Dampier only)	80.0%	75.0%	84.0%	84.4%
<i>Dampier</i>	80.0%	75.0%	87.5%	90.0%
<i>Port Hedland (PH)</i>	80.0%	75.0%	80.4%	78.8%
<i>Perth</i>	80.0%	n/a	n/a	n/a
<i>Ashburton</i>	80.0%	n.a	n.a	0.0%
Consecutive days since last recorded PPA staff Lost Time Injury (LTI occurred 14/06/2018)		108		

CONTRACTOR AND PORT USERS LPI TABLE

The statistics below are based on data from licensed service providers and contractors at the Ports of Dampier and Port Hedland.

	Benchmark per month	Jul-18	Aug-18	Sep-18	Cumulative Actual	Cumulative Benchmark
Workplace Inspections Completed	220	211	254	291	756	660
Hazard Reports Raised	6	9	10	3	22	18
Take Fives Completed	2900	3609	4673	3,783	12065	8700
Job Hazard Analyses Completed	1200	1385	1395	1,399	4179	3600
Toolbox & Pre-start Meetings	1700	2067	2204	2,268	6539	5100
Consecutive days since last recorded Contractor or Port User Lost Time Injury (Last LTI occurred 14/03/2018)					200	

KEY FINANCIAL INDICATORS – SEPTEMBER 2018



- A.** The current ratio is a liquidity ratio that measures PPA's ability to pay its short term obligations.
- B.** The interest cover ratio is used to determine the ability of PPA to pay interest on its outstanding debt.
- C.** The debtor day's ratio measures how quickly cash is being collected from debtors. The longer it takes for a company to collect, the greater the number of Debtor Days.
- D.** The debt to equity ratio is a measure of PPA's financial leverage. It indicates what proportion of equity and debt PPA is using to finance its assets.
- E.** The return on assets ratio is an indicator of how profitable PPA is relative to the total value of assets. PPA implemented fair value accounting on certain asset classes in FY 2016/17 to reflect the fair value of assets. ROA indicates how efficient management is at using its assets to generate earnings. Internal overhead allocations have been included in both cases.
- F.** Operating Margin is an indicator of profitability and is often used to compare the profitability of companies and industries of differing sizes.