

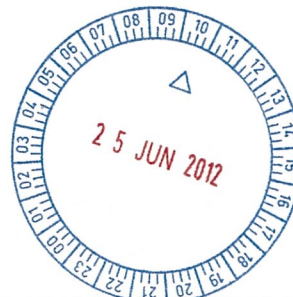


**PUBLIC**

**Hon Peter Collier MLC**  
**Minister for Energy; Training and Workforce Development; Indigenous Affairs**

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Our ref: 34-19038



Ms Samantha Parsons  
Committee Clerk  
Estimates and Financial Operations Committee  
Legislative Council  
Parliament House  
PERTH WA 6000

Dear Ms Parsons

**ESTIMATES – SUPPLEMENTARY INFORMATION & QUESTIONS ON NOTICE**

Please find enclosed responses to the requests for supplementary information, and questions on notice, arising from the recent Estimates hearings in the Legislative Council.

The enclosed information relates to the hearings for the Department of Training and Workforce Development.

Kind regards

Hon Peter Collier MLC  
**MINISTER FOR ENERGY; TRAINING AND WORKFORCE DEVELOPMENT;  
INDIGENOUS AFFAIRS**  
21 JUN 2012

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

***Supplementary Information No B1***

*Question: Hon Liz Behjat referred to page 600 under "Major Spending Changes" the 2012-13 remedial works program is allocated \$ 6 million. However, under "New Works" on page 605 the 2012-13 remedial works program shows estimated expenditure of \$4 million.*

- 1) Are these two different sets of figures or do you have a budget of \$6 million and you only expect to spend \$4 million and you will have \$2 million over?*
- 2) Do you have a list of the remedial works?*

*Answer:*

- 1) The total budget for the works program is \$10 million. There is a \$6 million recurrent component and a \$4 million capital component.
- 2) Yes the Department has an extensive list of remedial works identified through Building Condition Assessment reports that includes:
  - fire safety and power services upgrades;
  - substantial re-roofing and gutters program; and
  - replacement of aging air-conditioning system and lifts.

The list is being reviewed with metropolitan State Training Providers to prioritise the most urgent work within the available funding.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

***Supplementary Information No B2***

*Question: Hon Ljiljana Ravlich referred to full-time employees under "Institutional Based Training" on page 603. The 2011-12 estimated actual for the 2012-13 budget target there is a reduction from 499 to 452. Under "Employment Based Training" there is also a reduction over those two financial years to 106. The total number of FTEs in the agency is up to around 558.*

*In terms of the employees at the Department of Training and Workforce Development, could you advise the committee how many were on stress leave:*

- 1) in 2009;*
- 2) 2010;*
- 3) 2011; and*
- 4) Currently?*

*Answer:*

The *Workers' Compensation and Injury Management Act 1981* provides for payments to be made to employees who are unable to attend work due to an injury or illness sustained during the course of their employment. This includes stress related illnesses, commonly referred to as "stress leave".

The Department of Training and Workforce Development was formed on 30 October 2009. Departmental records show:

- 1) no staff were on stress leave in 2009;*
- 2) one staff member was on stress leave in 2010;*
- 3) no staff were on stress leave in 2011; and*
- 4) currently no staff are on stress leave.*

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B3*

*Question: Hon Ljiljana Ravlich asked in regard to the Auditor General's report on the Priority Start program:*

*1) what have you implemented to date in terms of the Auditor General's recommendations?*

Answer:

**AUDITOR GENERALS RECOMMENDATIONS**

**1. The Department of Training and Workforce Development should conduct a thorough review of the operation and effectiveness of the Policy.**

**Department response:**

- The Department is conducting a comprehensive review of the Policy. A reference group with representatives from key industry stakeholders and Government agencies has been considering options to improve the Policy.
- The Department has prepared a discussion paper to seek input from a wide range of stakeholders on suggested improvements and new approaches for the Policy.
- The Department will consider the recommendations from this process in developing a revised Policy.

**2. The Department of Training and Workforce Development should improve procedures for ensuring that complete and accurate records are kept.**

**Department response:**

- The Department has reviewed all procedures relating to the Policy to address issues outlined in the Auditor-General's report.
- A comprehensive procedures manual has been developed and implemented.
- A continuous improvement process has been implemented for procedures following implementation of any new procedures.
- The Department has developed a fact sheet for agencies clearly outlining Agency responsibilities.

## STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

### QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION

Tuesday, 6 June 2012

#### Ministry of Training and Workforce Development

- The Department has developed a proforma notification for agencies to use to advise the Department of contracts that have been let.
  - The Department has made contact with all relevant agencies to engage with contract managers.
  - The Department has instigated changes to the Priority Start Building (PSB) database that will improve the accuracy of records kept.
- 3. The Department of Training and Workforce Development should develop risk based monitoring plans and procedures to identify potential non compliance.**

#### Department response:

- The Department checks TendersWA on a weekly basis and contacts Agencies to determine if the contracts listed should comply with the Policy.
  - The Department has developed a proforma notification for Agencies to use to advise the Department of contracts that have been let.
  - The Department will improve the link between the Training Record System (TRS) and PSB databases to allow for identification of PSB apprentices.
  - The Department will undertake desk top monitoring of apprentices listed on Component B training plans with the TRS database on a six monthly basis for contracts greater than one year and three monthly for contracts of less than a year to identify potential non compliance.
- 4. The Department of Training and Workforce Development should establish regular management reporting and monitoring processes to ensure Policy implementation is efficient and effective.**

#### Department response:

- The Department obtains reports from the PSB data base to identify overdue Component B reports.
- Management reviews PSB data and reports on a monthly basis

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

***Supplementary Information No B4***

*Question: Hon Alison Xamon referred to the "Details of Controlled Grants and Subsidies" table at the bottom of page 607 and asked:*

- 1) could you please detail how the additional \$8 951 000 in grants and subsidies, which has been described as "Other" will be spent?*

*Answer:*

The budget estimate for 2012-13 of \$8,951,000 shown in the "Details of Controlled Grants and Subsidies" table on page 607 primarily relates to planned expenditure for:

- Apprentice subsidy and allowance payments \$2.0 million;
- Payments to schools for foreign student placements \$3.5 million;
- Grants to Pindan College \$2.0 million; and
- Other Grants and subsidies \$1.5 million.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B5*

*Question: Hon Ken Travers referred to pages 604 and 605 regarding "Asset Investment Program" and asked:*

- 1) can you provide a breakdown of each of the assets under this program; and*
- 2) detail whether they are funded through state appropriation or through commonwealth appropriation?*

*Answer:*

Details of the Asset Investment Program and the funding sources are presented in Attachment B5 – Asset Investment Program Funding.

## ATTACHMENT B5 - Asset Investment Program Funding

	Estimated Total Cost \$'000	FUNDING SOURCE
<b>WORKS IN PROGRESS</b>		
Information Communication Technology (ICT) Statewide Computer Network for the Training Sector	3,580	State
New Buildings and Additions at State Training Providers		
C.Y. O'Connor Institute - Narrogin Campus Upgrade	2,300	Commonwealth
Central Institute of Technology - E Central and Leederville Realignment	4,000	State
Challenger Institute of Technology - Rockingham - Campus Redevelopment	28,610	Commonwealth & State
Durack Institute of Technology - Geraldton - Batavia Coast Marine Centre	3,010	Commonwealth & State
Kimberley Training Institute - Ord River Stage 2 - Kununurra and Wyndham	10,000	Commonwealth
South West Institute of Technology - Bunbury - Heavy Duty Automotive	16,000	Commonwealth & State
Skills Training Initiative <sup>(a)</sup>		
Great Southern Institute of Technology - Community Services and Health Science Block	5,764	Royalties for Regions
Kimberley Training Institute - Broome Trade Training Centre	10,000	Royalties for Regions
Kimberley Training Institute - Derby Extension and Workshop Facilities	6,200	Royalties for Regions
Kimberley Training Institute - Halls Creek Campus Upgrade	2,800	Royalties for Regions
Pilbara Institute - South Hedland and Karratha Campuses Upgrade and Expansion	15,546	Royalties for Regions
State Training Providers ICT Capital Infrastructure (Regional Colleges)	6,395	Royalties for Regions
<b>NEW WORKS</b>		
New Buildings and Additions at State Training Providers		
Challenger Institute of Technology - Murdoch Stage 4	41,970	Commonwealth
Great Southern Institute of Technology - Mt Barker Campus	4,440	Commonwealth
Kimberley Training Institute - West Kimberley Campus	5,460	Commonwealth
Polytechnic West - Armadale Training Centre	9,010	Commonwealth & State
South West Institute of Technology - Busselton Campus Upgrade	2,000	Commonwealth
Remedial Works Program - 2012-13 Program	4,000	State
Skills Training Initiative <sup>(a)</sup>		
Challenger Institute of Technology - Peel Health and Community Training Centre	6,000	Royalties for Regions
Durack Institute of Technology - Centre for Health Industries Training and Workforce Development	15,020	Royalties for Regions
Durack Institute of Technology - Centre for Resource Sector Workforce Development Training	9,000	Royalties for Regions
Polytechnic West - Pinjarra Apprentice Training Facility	375	Royalties for Regions
South West Institute of Technology - Busselton Campus Sustainability Centre	500	Royalties for Regions
<b>Total Cost of Asset Investment Program</b>	<b>211,980</b>	



**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B6*

*Question: Hon Ken Travers asked in regard to the "Asset Investment Program":*

*1) are there any projects in regional WA that are funded from state capital appropriation as opposed to through the royalties for regions fund?*

*Answer:*

The two following regional projects are funded through a combination of state capital appropriation and Commonwealth funding:

- Durack Institute of Technology – Geraldton Batavia Coast Marine Centre \$3.01 million;  
and
- South West Institute of Technology – Bunbury Heavy Duty Automotive \$16 million.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B7*

*Question: Hon Adele Farina referred to page 605 and the \$2 million allocation to upgrade the South West Institute of Technology's Busselton Campus and asked:*

- 1) will the Minister provide details of the \$2 million building program that is proposed for the Busselton Campus?*
- 2) Exactly what are we getting for this funding?*
- 3) Does this mean that the promised new Vasse campus will not be built?*
- 4) What is the brief to the architects?*

*Answer:*

1. The \$2 million will provide new transportable classrooms and student amenities to increase the training delivery capacity of the existing campus.
2. Two new transportable teaching classrooms have been ordered as an urgent requirement for students training in nursing studies and should arrive on site towards the end of the year. The remaining funds will be used to provide new transportable administration and student services building so that existing classrooms that have been used for administration and student services can be converted back to teaching spaces.
3. Planning for a new campus is about to commence using a small portion of the \$2 million funds that will identify suitable sites for consideration by the State Government.
4. The brief to the architects for the \$2m building improvement program at the existing campus is to alleviate student overcrowding and expand the campus' training delivery capacity. The brief includes the ability to relocate the transportable buildings to a new site if they were no longer required at the South West Institute of Technology's Busselton campus.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B8*

*Question: Hon Adele Farina referred to the matter of electrical apprentices from South West Institute of Technology having to travel to Perth for training due to the electrical lecturer shortage at the Bunbury campus and asked:*

*1) what compensation was provided to Bunbury campus electrical students requiring to travel to Perth to continue their electrical apprenticeships and how many students were affected?*

*Answer:*

- 1) All of the 26 students affected were eligible to claim travel and accommodation allowances at the standard rates under the Department of Training and Workforce Development, Travel and Accommodation Allowance program for apprentices and trainees. Of the eligible apprentices, seven have claimed a total \$1650.90 to assist with travel expenses.

All of the 26 apprentices are now studying in Bunbury.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

***Supplementary Information No B9***

*Question: Hon Adele Farina referred to the new South West Institute of Technology – Bunbury – Heavy Duty Automotive project outlined on page 604 and asked:*

*1) is there any money in the budget allocated to marketing the new facility to make sure that people in the south west actually know that it exists and that you can maximise the places that will be provided from that new facility?*

*Answer:*

Media releases will be provided for key milestones on the centre's construction and eventual opening, with the first event scheduled for 29 June 2012 to mark the commencement of construction. It would be expected that an official opening late 2013 or early 2014 would also be accompanied by a public interest promotion.

It should be noted that the new facility replaces existing facilities on the Bunbury campus, originally built for light automotive vehicle training and off site facilities that have been leased since 2002 for heavy automotive training. Training for both light and heavy automotive vehicles have been at capacity for some years. Approximately 306 students from across the region are currently being trained in a mix of apprenticeship and pre-apprenticeship programs including a program for school students.

## STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

### QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION

Tuesday, 6 June 2012

Ministry of Training and Workforce Development

*Supplementary Information No B10*

*Question: Hon Alison Xamon referred to page 602 and the graduate employment rate defined as one of the key effectiveness indicators and asked:*

- 1) Can the Department provide data for 2011 as to the proportion of state training provider graduates who attained employment;*
- 2) and the proportion of private registered training organisation graduates who attained employment?*

*Answer:*

- 1) In 2011 the estimated proportion of graduates from state training providers who attained employment was 79.7%.
- 2) In 2011 the estimated proportion of graduates from private registered training organisations who attained employment was 82.7%.

Table 1: Graduate employment rate by provider type for 2011

<b>Provider Type</b>	<b>Graduate Employment Rate</b>
All providers	80.4%
State Training Providers	79.7%
Private training providers	82.7%

Notes:

The source of the graduate employment rate is the Student Outcomes Survey conducted by the National Centre for Vocational Education Research (NCVER).

The scope of the survey encompasses all Commonwealth and State funded students, as well as fee-for-service students at TAFE, other government providers and community education providers.

Privately funded students at private providers are beyond the scope of the survey.

The graduate employment rate refers to students who completed a course and received a qualification.

## STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS

### QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION

Tuesday, 6 June 2012

Ministry of Training and Workforce Development

*Supplementary Information No B11*

*Question: Hon Alison Xamon referred to page 601 about re-framing training allocations to target groups under-represented in the workforce, in particular, the participation and satisfaction rate of students with disabilities, in training. Hon Xamon noted that the satisfaction for this cohort of students is relatively low and wanted to know what the department is doing to improve the participation and satisfaction of students who have a disability that affects their study.*

*1) Could you provide some details to that and also whether the department can identify any funding allocated for any new initiatives to address this cohort of students?*

*Answer:*

- The Department surveys students receiving publicly funded training by the State Training Providers on an annual basis. The overall net satisfaction rate of students that self identify as having a disability was 84.5% in 2011 compared to 88.4% for all students and 83.3% in 2010 compared to 86.7% for all students.
- The number and percentage of people with a self-reported disability undertaking publicly funded VET in 2011 were as follows:

Collection Year	Count	%
2011	5 983	5.1
2010	5 797	5.0

Note: The term 'publicly funded VET' relates to training delivered under the National Training Agreement.

- In 2011, the Department purchased:
  - \$22 million (approx) from State Training Providers to provide VET training to 5 003 students with a disability:
  - An additional \$3.0 million (approx) to provide support services for these students; and
  - \$2.7 million (approx) from private training providers to provide VET training for an additional 980 students with disabilities.

- The Department has also funded research and a subsequent pilot which demonstrated that the lack of support services available to people with disability with high support needs, was a significant barrier to participating in vocational education and training.
- Subsequently the Department made available a total of \$30 000 to State Training Providers to provide personal care (to assist individuals with daily activities including meals, toileting and mobility) to students studying Certificate III or above.
- *Skilling WA, a workforce development plan for Western Australia* outlines a number of cross-government initiatives and includes strategies to increase participation of under-represented groups, including people with a disability. The Department of Training and Workforce Development takes a lead role in developing and implementing many strategies within *Skilling WA*, focussing on increasing participation by working with:
  - community and government organisations to attract and retain under-represented groups in the workforce;
  - other State Government agencies and peak employer/industry groups; and
  - the Australian Government to maximise employment outcomes via publicly funded employment service providers.

Through this Department, the State Government looks forward to further developing employment and training support for people with a disability.

- As required by the Disability Services Act 1993, all State Training Providers also develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure all facilities, services and information are accessible to people with disability. All other training providers are required to implement and report annually on their activities relevant to the outcomes of the Department's 2011-2016 DAIP.

**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B12*

*Question: Hon Ljiljana Ravlich referred to "Significant Issues Impacting the Agency" and the second dot point regarding the WA skilled migration strategy and asked:*

*1) In regards to the Minister's trip to Ireland last year, could you provide the committee with the costs associated with that trip?*

*Answer:*

The Department of Training and Workforce Development can only provide the costs of the trip for those officers for whom the Department incurred the expense. Only one officer, [redacted] from the Department of Training and Workforce Development accompanied the Minister on the visit to the United Kingdom and Ireland during July 2011. The other officer, [redacted] travelled to the United Kingdom and Ireland to work at the expositions. [redacted] would have undertaken this trip regardless of the Minister's visit. Costs for both Department officers have been provided below.

<b>Department staff</b>	<b>Cost</b>
	\$16,159
	\$6,541
<b>Total Cost</b>	<b>\$22,700</b>



**STANDING COMMITTEE ON ESTIMATES AND FINANCIAL OPERATIONS**

**QUESTIONS ON NOTICE SUPPLEMENTARY INFORMATION**

**Tuesday, 6 June 2012**

**Ministry of Training and Workforce Development**

*Supplementary Information No B13*

*Question: Hon Ken Travers referred to the statement of financial position on page 608 and asked:*

- 1) has the Department managed to secure the former AIES site from the education department, considering it is now predominantly used by West Coast Institute of Training?*
- 2) if not, why not?*

*Answer:*

*Answer:*

1. The Department of Training and Workforce Development has not yet secured the former Australian Institute for University Studies (AIUS) site from the Department of Education for long term use by West Coast Institute of Training.
2. The Department of Education is still considering whether the site is surplus to its requirements and will only allow an annual lease that enables West Coast Institute of Training to use the site, however, negotiations are continuing.